



Navigation Guide

Table of Contents

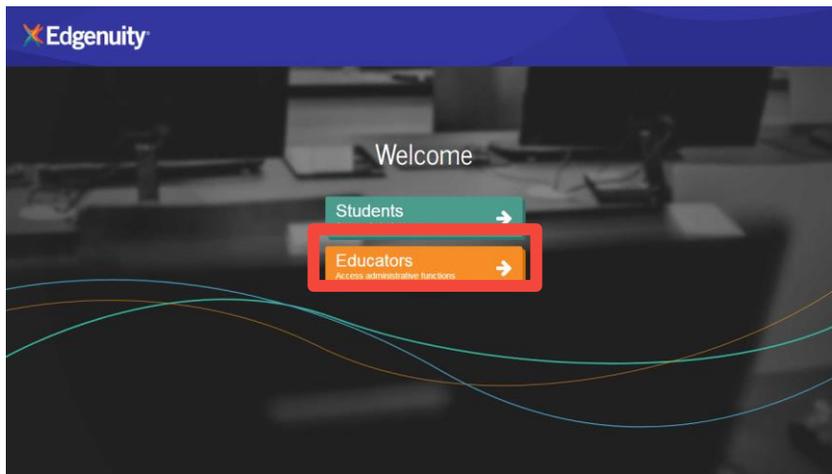
Navigation	3
The Student Experience	3
Log In To Edgenuity	4
The Student Lobby.....	4
Exploring Assignments	5
The Organizer.....	6
The Educator Experience	7
Log In To Edgenuity	7
The Educator Home Page	8
Course Management.....	9
Student Management	10

Navigation

The purpose of this section is to provide support during the use of your trial period with Edgenuity Courseware. It provides a high-level overview and directions for understanding the functionality of both the student and teacher experience in Edgenuity.

If you have any questions while previewing the Edgenuity software and courses, feel free to contact us at 877-202-0338.

The Student Experience



For students, the Edgenuity LMS allows them to easily access their coursework, communicate with educators, monitor their progress, and view a variety of reports that help them to stay on track. The following is a brief overview of the experience students have within Edgenuity.

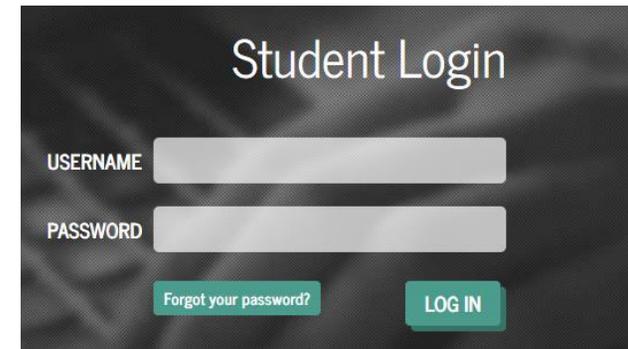
Please bookmark the following site in your web browser so that you can easily navigate to the Edgenuity LMS:

<http://learn.edgenuity.com>

Log In To Edgenuity

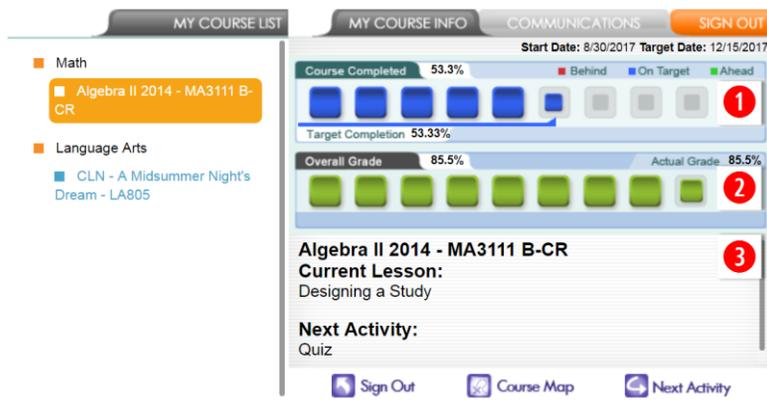
Your account grants you access as both an educator and a student by selecting the appropriate button on the main link included at the beginning of this document.

1. Click the **Students** button to log into the student experience.
2. Enter your username and password that were provided to you via email.
3. You are now at your home screen.



The Student Lobby

1. On the left side is the **My Course List** section. This will contain a list of all actively assigned courses.
2. Click on the **title** of the course you want to explore.
3. On the right side, your screen will update with statistics about your selected course.



A progress bar will show the current progress, and target progress, if a start and target date have been assigned to the course. This progress bar will be blue if students are on track, green if they are ahead, and red when they start to fall behind.

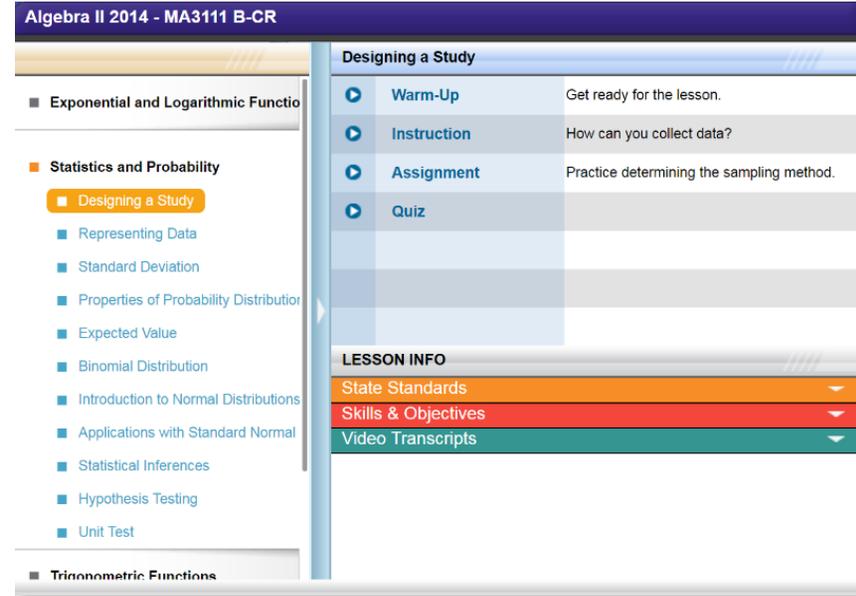
The grade bar will show students the current overall grade in the selected course.

At the bottom, students can view their current location in the course as well as their next activity.

Exploring Assignments

1. From the **Lobby**, click the **Course title** that you would like to explore.
2. Click on the **Course Map** button at the bottom of the right section.
3. Here you will see the course structure and all activities assigned to the student. Click on a **unit title** to see all of the lessons within that unit.
4. Click a **lesson title** to view all of the assigned activities within the selected lesson.
5. When you complete the review of the activity, click the **Home** icon at the top left. This will return you to the course map view and you can select another activity for review.

NOTE: By default, students will be required to complete activities in the order in which they are assigned – they will need to complete each activity in its entirety before moving on to the next activity. Your account, however, allows you to freely navigate the course structure so you can explore any content on-demand.



The screenshot displays the courseware interface for Algebra II 2014 - MA3111 B-CR. The left sidebar shows a course map with the following structure:

- Exponential and Logarithmic Functions
- Statistics and Probability
 - Designing a Study (highlighted)
 - Representing Data
 - Standard Deviation
 - Properties of Probability Distribution
 - Expected Value
 - Binomial Distribution
 - Introduction to Normal Distributions
 - Applications with Standard Normal
 - Statistical Inferences
 - Hypothesis Testing
 - Unit Test
- Trigonometric Functions

The main content area shows the 'Designing a Study' unit with the following activities:

Activity	Description
Warm-Up	Get ready for the lesson.
Instruction	How can you collect data?
Assignment	Practice determining the sampling method.
Quiz	

Below the activities, there is a 'LESSON INFO' section with expandable options:

- State Standards
- Skills & Objectives
- Video Transcripts

The Organizer

Students have access to real-time data regarding their progress, engagement, and achievement statistics. They also have access to a variety of resources and the student orientation video, all contained within their Organizer.

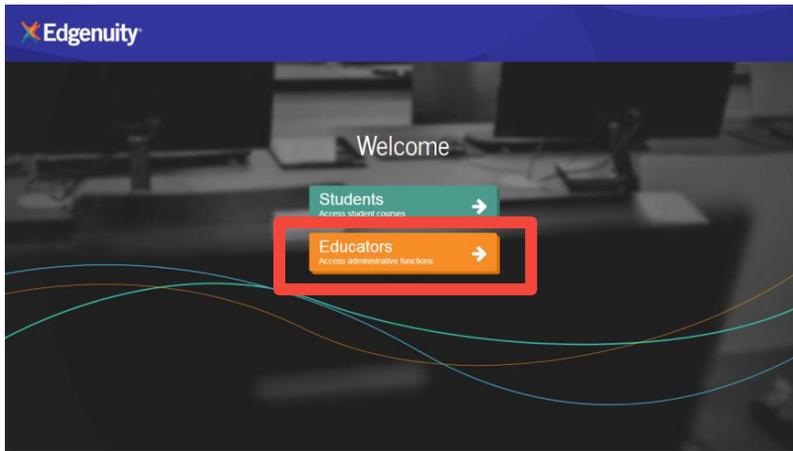
1. From the **Lobby**, click on the **Organizer** button.



2. Feel free to review the **Reports**, **Communications**, and **Resources** options at the bottom to view the tools available to your students.
3. Students also have access to the **Student Orientation Video**, a helpful video guide to using Edgenuity for first-time students. That video can always be found at **Resources** → **Orientation and How-to**.
4. To go back to the **Lobby**, click the **Power** button at the bottom left.



The Educator Experience



For educators, the Edgenuity LMS allows them to easily access and customize their courses, communicate with students, monitor student progress, and view a variety of reports that show student progress and learning gaps. The following is a brief overview of the experience educators have within Edgenuity.

Please bookmark the following site in your web browser so that you can easily navigate to the Edgenuity LMS:

<http://learn.edgenuity.com>

Log In To Edgenuity

Your account grants you access as both an educator and a student by selecting the appropriate button on the main link included at the beginning of this document, also shown above.

1. Select the **Educators** button to log in as a teacher.
2. Enter your username and password that were provided to you via email.
3. You are now at your home screen. You can always return here by clicking the **Home** icon in the top right.

Educator Login

USERNAME

PASSWORD

[Forgot your password?](#) [LOG IN](#)

The Educator Home Page

The Edgenuity LMS allows educators to easily work with student accounts, explore course structures and standards alignments, and view or export a variety of reports. The following is a brief overview of each tab you'll have access to with your trial account.


 Welcome: [Keaton Antonio](#)  
 RUBY RIVER MIDDLE SCHOOL

Students	Courses	Reports	Communication	Administration	Support
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Welcome to Edgenuity

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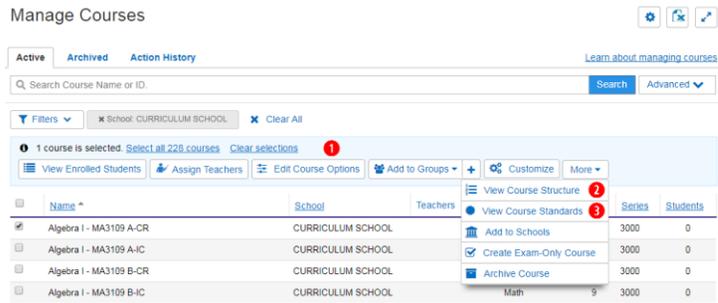
5

6

- 1 **Students:** From this tab, you can add a new student or manage existing students. Use the search bar to find any student easily and jump directly to his or her course list and student progress reports.
- 2 **Courses:** Feel free to view course structures and activities, and also explore state standards alignments. From the Manage Courses page, you can customize a course and assign it to groups of students. The Gradebook link will provide valuable student progress information for your entire class in one place. From the Manage Enrollments page, you can view, filter, and export on-demand enrollment data.
- 3 **Reports:** From this tab, you can view and export data showing student progress, achievement, and engagement. This menu also includes a one-stop dashboard that shows you which students need additional help and allows you to take immediate action. The Lesson Mastery Report provides important class data to show exactly where your students are struggling, which can then be used to group students for additional support and instruction.
- 4 **Communication:** You have unlimited access Edgenuity's self-contained email, chat, and announcements features. You can also set up and monitor classroom discussions within the Collaboration Corner – Edgenuity's built-in, online discussion board.
- 5 **Administration:** District, school, and program administrators can create and manage additional educator accounts, customize permissions, set up a district calendar of holidays and in-service days, or control a variety of additional account settings.
- 6 **Support:** Do you need additional help? Get connected to asynchronous training materials within eCommunity. Explore in-depth product support how-to posts or access our video training library for videos that will help you quickly get started with the most common tasks. Or you can use the link here to contact Edgenuity's dedicated customer support team via email, and they are also available via phone.

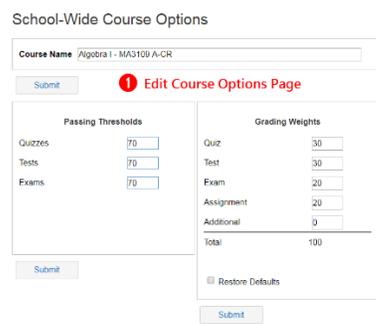
NOTE: Throughout the LMS, you will find additional embedded help documentation if you wish to explore further. Keep your eyes out for the Learn About... links as shown below for our Course Customization Tool.

Course Management

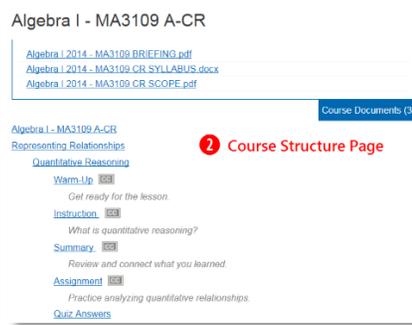


Working with courses in your school or district is easy to do on the Manage Courses page. From here, educators can do a number of important things like view the course options, review the course structures and activities for a selected course, and review standards alignments. Check the box next to a course name to explore available actions.

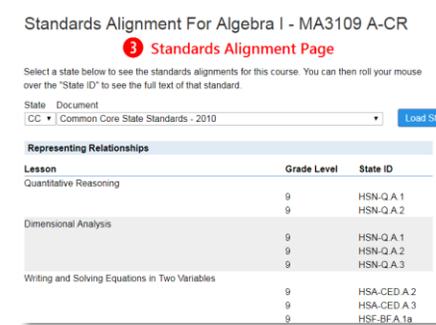
Common Actions



1 Edit Course Options: Review or change the course options for the selected course.



2 View Course Structure: Review the structure of the course, important course documents, and all activities that will be assigned to students. You can also view the lesson transcripts by clicking the  button.



3 View Course Standards: Review the standard alignments for a selected course, choosing either your state standards or Common Core alignments.

Student Management

You can add new students, enroll them in courses, as well as view their progress along the way. From the **Students** tab, click **Manage Students** to add a new student to your account. After you add a new student, click on the student's name to review the following options available to you.

Top Row Options

Add Course: Enroll your selected student in courses.

Disable: Prevent a student from working in the course by disabling it. The student can continue to log in and work on all other courses except the disabled course. Disabled courses can be re-enabled at a future date.

Complete: Mark the selected course as complete when the student has submitted all activities, all teacher grading has been completed, and you do not want the student to re-enter the course. Most often a course is marked complete when your student has successfully earned credit for their course.

Customize: You can customize courses for your school from the Manage Courses link under the Courses tab, or you also have the option of using this link to customize a course only for this selected student.

Edit Options: Again, you can set up course options for your school prior to enrolling student, or you may want to edit some options only for this one selected student. Some of the individual course options include passing thresholds for assessments, grade weights, start date, target date, quiz review method, grading methods, time limits and fail attempts for assessments, pre-test mode, etc. Use this link to make individual accommodations for this one selected student.

Retakes: Students will have a given number of attempts to score a passing grade on their assessments, or you can use this link to add additional retake attempts for quizzes, tests, and exams.

Grades: To view a list of all completed activities within a course and the selected student's grades on each activity, use this link. Educators also have the ability to change grades, reset assignments, bypass activities, assign additional retakes for assessments, etc.

Undo Bypass: A bypass allows the teacher to advance a student through activities without requiring the student to complete the activity in his or her sequential learning path. This can be performed from the student's gradebook. This link to Undo Bypass provides educators with the ability to remove a previously applied bypass from an activity.

Courses for Arlen Barrios

[Add Course](#) | [Disable](#) | [Complete](#) | [Customize](#) | [Edit Options](#) | [Retakes](#) | [Grades](#) | [Undo Bypass](#)

[Scores and Activity Review](#) | [Additional Activities](#)

[View Course Standards](#) | [Assignment Calendar](#) | [Diagnostic Test](#) | [eNotes](#) | [Fitness Log](#)

Edit	Course Name	Bypasses	Grade	Start Date	Status
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[View Archived Courses](#)

Middle Row Options

Scores and Activity Review: Use this option to view student work and leave feedback for all activities this student has submitted. A search and filter feature provides quick access to assessment data on specific activity types.

Additional Activities: Perhaps you have activities that your students will complete offline, but you want the scores to be factored into their Edgenuity course grade. You can add as many outside scores as desired, however, be sure to assign a weight to the Additional category of activities.

Bottom Row Options

View Course Standards: Use this link to view the state standards correlations for the selected course.

Assignment Calendar: Provided you enter a start and target date in the course options, the Edgenuity system will automatically generate a daily assignment calendar for the student, based on the start and target dates that you apply. The assignment calendar is presented in a weekly view for students to more easily manage their assigned coursework.

Diagnostic Test: If your student is assigned one of Edgenuity's Virtual Tutor test preparation courses, you can use this link to review how students performed on the diagnostic pretest. This report will show you which lessons are assigned to the student, and which lessons the student successfully tested out of and is not required to complete. This allows students to focus on only the content not yet mastered.

eNotes: Review your student's online notes, or eNotes, for the selected course.

Fitness Log: Review any fitness activities a student has submitted as part of their online PE course. While this link will always be available, it only applies to the online PE course contained in the Health course bundle.

Courses for Arlen Barrios

[Add Course](#) | [Disable](#) | [Complete](#) | [Customize](#) | [Edit Options](#) | [Retakes](#) | [Grades](#) | [Undo Bypass](#)

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Edit	Course Name	Bypasses	Grade	Start Date	Status
View Archived Courses					